

Integrated Document Management

Why Integrated Document Management?

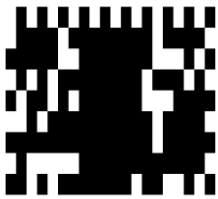
Our research has shown that screening firms of all sizes spend time managing paper documents. At between \$1 and \$2M/year, many firms spend the equivalent of one full-time employee on nothing more than shuffling faxed release forms and orders. Larger firms may save more with integrated form management than they spend on licensing our software!

Perhaps even more important, many employment screening firms do not regularly collect release forms due to the expense of receiving and archiving these forms. Relying on your clients to collect and archive release forms substantially increases your risk of noncompliance to the FCRA.

How it Works

When you or your client need to attach forms to an order, they first print a barcoded cover page that will identify the document. This cover page, along with the associated documentation, is faxed to our computerized fax bank where our document manager reads the codes and routes the documents to the appropriate location.

Shown below is an actual barcode used in our document recognition process. Our proprietary two dimensional barcodes, which utilize Reed-Solomon error correction algorithms, are designed to withstand the rigors of repeated faxing while remaining readable and maintaining data integrity.



In testing, we found that our barcode symbols could be faxed more than 10 times on a fax machine in good repair and 4-5 times on machines exhibiting substantial faxing artifacts and defects.

Researcher Access to Forms

Researchers are given online access to release forms on the same page they use to enter research results, eliminating the need for you to find release forms and fax them to your researchers.

Client Access to Forms

Your clients are given access to release forms and any other documents related to the subject being researched. Because this information is stored online forever for accountholders, you, your client, and your researchers no longer have to maintain paper copies of release forms.

Client Document Management

Your clients can use the system's document management features to store release forms, I9 forms, and other employee-related paperwork online. Use this both as a selling point and an additional source of revenue.

What it Costs

Please contact Accio Data for pricing on this new feature. In most cases, an online document is treated as a report component for billing purposes. Large documents may carry additional costs.

How to get started

Give us a call and let us know you wish to use this service. We'll update your software, help you configure the service, and you'll be ready to go.

What Else do You Want?

What features do you want that we don't offer today? Call us, email us, fax us -- tell us what you want and let us show you the Accio Data difference!

**See You at the NAPBS Conference
March 25-28, 2007 in our home
town of Austin, TX!**